



Plot # _____ at _____

January 1, 2015

Dear Community Gardener:

We would like to thank you for all your hard work in maintaining your community garden plot in 2014. We hope you had a successful season, highlighted with opportunities to meet new gardeners and share your harvest with friends and family. We are now preparing for the 2015 season and the renewal of your current garden plot.

Please read the 2015 Organic Community Garden Agreement and Guidelines and fill in the registration form and send to: Richmond Food Security Society, PO Box 36555, RPO Seafair, Richmond BC V7C 5M4 or fax us at 604-244-7311.

Deadline for registration is February 28, 2015.

We will be holding two garden meetings in January 2015 to discuss the future of the community gardens program. These discussions will include new fee structures, volunteer jobs and garden revitalization projects. Meeting dates, times and locations will be announced in early January.

The annual plot fee is: \$50.00 for Gilbert Road Gardens, Garratt Wellness Centre, Terra Nova Community Gardens, Railway Gardens, and Paulik Gardens; \$20.00-\$45.00 for Brighthouse; \$35.00 for King George Community Garden; and \$20.00 for Richmond High Seniors Garden. We accept Cheque, Cash and Visa/Mastercard as payment.

All credit card payments, online or by phone will be charged a \$3 administration fee.

If we do not hear from you by **March 1st** we will re-assign your plot to someone on our waiting list.

Check list:

- Provide us with any changes in your information (e.g. mailing address, email address, special requirements, etc...)
- Initial, Sign and date your 2015 Organic Community Garden Agreement, and
- Submit all forms and updates with your fees to Richmond Food Security Society.

Sincerely,

Erika Simms
RFSS Programs Coordinator

Lucinda Yeung
RFSS Programs Assistant

PO Box 36555
RPO Seafair
Richmond V7C 5M4

Tel 604-244-7377
Fax 604-244-7311
cg@richmondfoodsecurity.org



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2015 Organic Community Garden Agreement & Guidelines

As a plot holder I am responsible: For the plant material the **maintenance** and **weeding** of pathways surrounding my plot at **all times**.

I will:

- Treat my fellow gardeners and community members with respect
- Prepare my garden for planting by May 1st and clean up and plant a cover crop or mulch by October 31st, if not winter gardening.
- Conserve water by hand watering, mulching with leaves, grass clippings, or hay to reduce water evaporation and follow water restrictions guidelines when in effect.
- Take responsibility for my garden waste by composting at my garden plot or remove my compost off site
- Clean and return the tools to the storage area after each use and help to keep the shed tidy and organized
- Commit to a minimum of 15 hours of volunteer work in the garden by signing up for community garden tasks

Initials

I will not:

- Use abusive or obscene language
- Plant trees and non-edible shrubs, Jerusalem Artichokes, raspberries, blackberries and invasive species according to provincial regulations.(see guidelines in CG Handbook)
- Use any Pesticides, Herbicides (weed killers), insecticides, chemical fertilizers, animal poisons and nonorganic materials including treated wood. In compliance with the Pesticide Use Control Bylaw #8514 and Public Health protection Bylaw # 8969
- Place any objects like chairs, containers/pots, planters, and pieces of wood or anything to obstruct the common area pathways.
- Dump green waste into bushes and surrounding garden areas.
- Leave garbage or useless gardening materials at the community garden site or in the garden shed
- Remove communal garden tools from the Community Garden site.
- Grow plants or erect any structures that will shade my neighbouring plots. Maximum height is 6 feet. (see guidelines in CG Handbook)

Initials

- All garden sites are a place to enjoy your personal gardening experience not for any commercial business. The garden sites are open from dawn until dusk, seven days a week. No vehicles are permitted on the pathways, plaza or within the community garden area.
- Family members are welcome, please supervise young children and remember that dogs are not allowed on any garden sites.
- In accordance with Bylaw #7310, taking things from garden plots is considered theft. If you have concerns regarding theft from garden sites please call the bylaw office at 604-276-4284. If you witness any other illegal activity please report it to the Richmond Food Security Society at 604-244-7377.
- Limit of one (1) garden per residence

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Richmond V7C 5M4

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Any violations of the agreement will be handled in the following manner:

1. First, we will phone or email you to state the violation
2. Second, we will send a letter regarding violation with options to clean up plot or be charged \$50
3. Third, we will send a final notice of garden plot forfeiture with date when you have to forfeit your Garden plot

Please Fill in All Details, Initial the 2015 Agreement and Guidelines, and Sign below

Gardener name: _____

Gardening partner(s) (If Applicable):

Gardener/Partner Address (Please include Postal code)

Gardener Contact- Phone/ email: _____

Partner Contact – Phone/email: _____

Please sign up for at least one of the garden jobs listed below-

Job descriptions are available @ <http://www.richmondfoodsecurity.org/community-gardens/>

- | | | |
|---|---|--|
| <input type="checkbox"/> Communications | <input type="checkbox"/> Event planners | <input type="checkbox"/> Garden guides |
| <input type="checkbox"/> Maintenance | <input type="checkbox"/> Onsite coordinator | |
| <input type="checkbox"/> Outreach and community relations | <input type="checkbox"/> Seed Savers | |
| <input type="checkbox"/> Spring & Fall Garden Clean-Ups | <input type="checkbox"/> Translation | |

Newsletters, community gardens notices and updates are mainly shared through our electronic mailing list. Please check here () to agree to receive newsletters from the Richmond Food Security Society. Remember, you can withdraw your consent at any time.

Photo Permission: From time to time, gardeners, the RFSS and the media will take photos of the garden. Please check here () if you do not give your permission for your photo (or photos of your children) to be published. If you do not give your permission, please let photographers know when you encounter them at the garden.

By signing below, I agree that I have read and understand the 2015 agreement and guidelines and plan to abide by all of the garden rules. I understand that neither the RFSS nor owners of the land are responsible for my actions. I therefore agree to hold harmless the RFSS and owners of the land for any liability, damage, loss or claim that occurs in connection with use of the garden by me or my guests.

Signature: _____ Date: _____